

PTA Executive Board Meeting
Friday, September 1, 2017 – 8:45 AM
JBE Cafeteria

Call to Order: A General Meeting of the Jacksonville Beach PTA was held at the Jacksonville Beach Elementary School Cafeteria in Jacksonville Beach, FL on Friday, September 1, 2017. The president, Valerie Gregg, called the meeting to order at 8:45 AM. Quorum was established.

Roll Call: Valerie Gregg (President), Carey Johnson (Recording Secretary), Kathy Waller (Corresponding Secretary), Kate Ansart (VP Programs), Katie Hathaway (VP Business Partners), Christina Cummings (VP Fundraising), Mary Lauren Eubank (VP Membership)

Pam Peters (Teacher Rep 4th Grade), Debbie Wiles (Military Counselor), Kathy Poe (STEM), Pooam Singh, Emmie Chase, Vaishali Patel, Emmy Stone, Sita Patel, Larissa Minman, Christelle Rouse, Brandy Fox, Melissa Clapp, Laura Cauley, Amanda Ferrelle, Marsha Lonsdale, Nicole Schruz, Melinda Oklok, Kemper Thrun, Roopesh Uniyal, Lauriel Akhlaghi, Bernardine Cabral, Bhavini Kuverji, Shylo Kline, Kimi Chronis, Lanae Peters, Betti Collins Himes, James L. Jaudon, Fern Austin, Karen Bagaria, Jamie Shachter, Katherine Lazarus, Rachel Calzada

Read & Approve Prior Minutes: This was the first meeting, there were no minutes to approve.

Financial Report:

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|----------------------|---|
| Beginning Balance: | \$24,152.76 in checking and \$5,170.41 in savings |
| Total Receipts: | \$0 in checking and \$.44 in savings |
| Total Disbursements: | \$0 in checking |
| Ending Balance: | \$24,152.76 in checking and \$5,170.41 in savings |
| Outstanding Checks: | \$1,121.72 in checking |
| Final Balance: | \$25,274.48 in checking and \$5,170.33 in savings |
| Total Balance: | \$30,445.33 |

Correspondence: Kathy Waller reported there is currently no correspondence to speak of.

Membership: Current membership: 598, putting us at 98%... need only 11 more to reach 100%!

Report of the Executive Board:

- A. Presidents Report – Valerie Gregg: nothing to report
- B. Principals Report – Ms. Mattingly: Started school off with a smooth beginning. Students have loved the new playground purchased by PTA last year.
 - a. A lot of new events coming, please be reading the newsletter!
 - b. Mondays with Mattingly will start 09/11 from 8:00-8:30am. This is an opportunity to be able to share with her YOUR thoughts and ideas on ways we can further improve the school and how everyone works together. Open to all, informal setting.
 - c. Starting 09/11, the computer lab will be open before school from 8:00-8:30am. May be used for any computer homework that a student may need. About 30 computers, when all are working.
- C. Teacher Representative – Ms. Peters: Ms. Peters is excited to be the liaison between parents and the teachers.
- D. Military Life Counselor – Ms. Wiles: Ms. Wiles is JBE’s representative for the nationwide program that allows a military life counselor at the school in order to provide support for our military students. Ms. Wiles organizes a

“lunch bunch” for military students and together they work on small projects (bulletin boards, letters, etc) as a way of being there for each other.

Unfinished Business: Completed Program Reports:

- A. Programs – Kate Ansart:
 - a. The PTA has officially assigned a chair for ALL programs.
 - b. With the lead of Jamie Schachter, The PTA has also started a Program Summary document that will keep all programs transparent and be an aide to future chairs of each program. This form is to be filled out following a program or event and sent to Kate to be filed and will be available for reference.
 - c. All programs and some last-minute information are all put out on the JBE PTA Facebook page by Kate.
 - d. To contact regarding JBE Programs, email Kate JBEPTAprograms@gmail.com.
- B. Teacher Breakfast (08/07) – Martha Lonsdale: Metro Diner sponsored and everyone was happy and full!
- C. Packet Stuffing (08/09) – Jamie Schachter and Katherine Lazarus had a great turnout with youth and adult volunteers. Was suggested that next year a cover sheet be used. This would let parents know what should be included in their packet. From the group, it was suggested to get rid of all the paper in the packet and go electronic. It is something we will look into making better for next year but we must consider those without access to a computer.
- D. Summer Reading Celebration (08/11) – Kate Ansart: Kate thanked the teachers who recommended reading material for each grade. The celebration, hosted by Beach Bowl, was attended by 75 out of the 82 that completed the goal. Great job to our JBE student readers!
- E. Orientation – Valerie Gregg: Orientation went smooth. The sale of PTA memberships/ID tags were a success.
- F. Newcomers Breakfast – Carey Francesconi (Kate spoke): Carey did a great job! Many JBE parents attended and volunteered to talk to all the new parents and give a warm welcome.

New Business:

- A. Fundraising:
 - a. Super September (09/01) – Christina: Fundraiser officially starts today, but a flyer will go home Tuesday and a sign will be posted in the car loop that will track money raised. 100% will go towards PTA.
 - b. Compassion Campaign (now) – Christina: An added “fundraiser,” but calling it a Compassion Campaign, will be held soon. Monies will go to the Texas PTA who are raising money for the schools and students in need due to damage from Hurricane Harvey. It will be a loose change drive but certainly cash and checks are welcome. Larissa Minman stepped up to chair this event and others stepped up to help.
 - c. FunD Run (03/09) – Katie: Katie is looking for volunteers to come help! It will be the two weeks prior to 03/09 and the race day itself where volunteers will be heavily needed.
- B. Upcoming Programs:
 - a. School Pictures (09/06) – Karen Bagaria: Karen has volunteers and is hoping it takes only a few hours.
 - b. Vision Screening (09/07) – Michelle Lawrence: Duval is requiring we only screen K, 1, 3, and any new students. Screenings will be done in one day. Kate Ansart attended the Duval County Vision Meeting where some eye-opening stories were shared. This program can truly be life changing for many.
 - c. Book Fair (week of 10/09) – Kate Ansart: Scholastic Book Fair coming up, with Donuts with Dads in the same week. The Sign-Up Genius will be sent to those who signed up initially and then will go on FB after that. Class Schedule will come out a week before but please go ahead and sign-up early!
 - d. Red Ribbon Week – Kempur – nothing to report yet
 - e. Monster Mash – Dabni – nothing to report yet

- f. Reflections – Emmie Chase: Emmie is looking for someone to shadow her to take over for next year!
 - g. Family Dinner/Night of the Arts (12/15) – Christina: Christina is looking for someone to help in the weeks prior to the event. It is a job that can be done at home or at school. Will mostly involve prep work for art teacher, Ms. Guthrie, so art projects can be completed in time.
 - h. Literacy Week (week of 01/22) – Pam Peters is asking for a bit more money in the budget to cover costs. In the past, they have had guest authors and character appearances where the PTA has covered the expense. Pam Peters suggested inviting the D-line out to Literacy Week Parade. Pam Peters to get with Kate Ansart on the planning of this.
- C. Volunteer of the Month – Yay, we appreciate you guys!
- a. Carey Francesconi – Carey did wonderful job heading up the Newcomers Breakfast!
 - b. Nicole Schertz – Is Box Top chair but has also spent many long hours the first few weeks of school counting money for PTA memberships, tee shirts, etc.
- D. PTA Attendance Lottery Winner – **Laura Cauley**: Thank you for attending and CONGRATS!
- E. Open Discussion:
- a. Jamie Schachter – Discussed using the “In the Bind” email list for volunteers.
 - b. Membership emails still being cleaned up, please let PTA president, Valerie Gregg, know if you would like to be added/removed from the list. Or if you aren’t receiving them, but should be.
 - c. PTA Website lists all the events and dates – <http://www.jbe.my-pta.org>
 - d. A list of who is chairing specific events needs to be shared with the teachers. Kate will ask Mattingly to forward it to the teachers.
 - e. Karen Bagaria suggested having a buddy system for students to “buddy-up” with another student. A younger with an older, or vise-versa for various reasons. Making it optional and having a form to fill in for a good match. *Following the meeting Brandy Fox, with the Wellness Program, stepped up to research more on the possibility of including this in the near future.*
 - f. Christelle gave a shout out to Kate for coordinating the away-from-the-kids PTA lunches and mixers to further connect our PTA members. Kudos to Kate!

Announcements:

The next General Meeting is scheduled for Friday, October 6, 2017 at the Jacksonville Beach Elementary School Cafeteria in Jacksonville Beach, FL.

Adjournment: The meeting was adjourned at 9:30 AM.

Valerie Gregg, Recording Secretary

Approved as:

Read: _____ Date: _____

Corrected: _____ Date: _____